



http://www.keystone.edu/Miller_Library

This overview will help you access Management information on the Web and in the Miller Library. This guide will lead you to some core reference materials, books, and internet resources available through the Library's holdings, services and databases. As always, carefully evaluate all sources before you choose to integrate them into your papers, assignments and presentations.

Reference Titles

- The core business web: a guide to key information resources* (2003)--REF 025.06 C797 2003
- Affirmative Action* (2002)—REF 342.73 K89a
- Business: The Ultimate Resource* (2002)—REF 658 B979
- Complete Reference Checking Handbook* (1998)—REF 658.3 A552c
- Encyclopedia of Business* (1995)—REF 658 E56
- Encyclopedia of Management* (2000)—REF 658.003 E56
- Handbook of Principles of Organizational Behavior* (2000)—REF 306.3 S811w
- Human Resources Management & Development Handbook* (1994)—REF 658.3 H918
- Managing Diversity* (1998)—REF 658.3 G218m
- OSHA Regulations* (2000)—REF 344.73 K14p
- Working Stiffs: An Expanded Guide to Films About Labor* (2003)—REF 791.43 Z31w

Related Reference Titles

Statistical Handbook of Working America (1997)—REF 331.0973 S7977

This book offers statistical information about compensation, unemployment, changes in employment, geographic trends, skills and training, occupational injuries, and comparative information as well as other Human Resource information like Affirmative Action, Lawsuits and Unions.

Library of Congress Subject Headings

These subject headings may be used when searching for books and other materials related to Management. They are most useful for searching online catalogs, but they can also be used in searching indexes and abstracts as well as the Internet.

Human Resources	Human Resource Management	Other Related Terms:
USE Human Capital	USE Personnel Management	—Accounting
UF Human assets	UF Corporations—Personnel Management	UF Human resource accounting
Human beings—economic value	Employment Management	RT Employees
Human resources	Human Resources management	
BT Capital	Manpower utilization	BT Management
RT Labor supply	Personnel Administration	Public administration
NT Intellectual capital		

Some Call Numbers Related to Human Resources & Management

Sometimes, it is difficult to find relevant information through the online catalog. You may prefer to browse the shelves that contain materials related to your topic. The Miller Library uses the Dewey Decimal Classification System, so these are the areas in the collection you might like to browse.

331.11	Human Resources	658.407	—executives
331.11	Economic	658.301	Personnel planning
331.125	utilization—economic	658.301	Personnel policy
658.3	Personnel administration	658.311	Personnel selection management
658.301	Personnel information management	658.312	Personnel utilization management
658.3	Personnel management		

Indexes & Abstracts (Databases)

Research about Management is found in the literature of business, labor, management, communication, psychology, human services and law. To find related information, look in the indexes listed below under specific management topics, events or issues or subjects like Affirmative Action, Performance Evaluation, Employee Training, or specific legal cases or associations & agencies.

ArticleFirst [On Campus](#) [Off Campus](#)

ArticleFirst describes items listed on the table of contents page of individual issues of more than 13,000 journals.

EBSCOhost [On Campus](#) [Off Campus](#)

Search multiple Ebsco databases at once.

ERIC [via EBSCO] [On Campus](#) [Off Campus](#)

EBSCO offers a more user-friendly interface to the largest source of education information with abstracts of documents and journal articles and limited full-text.

Expanded Academic ASAP [On Campus](#) [Off Campus](#)

General interest and scholarly resources across a variety of disciplines.

LexisNexis Academic [On Campus](#) [Off Campus](#)

News, current events, business, medicine and law with access to news transcripts.

Proquest's PA Research I [On Campus](#) [Off Campus](#)

Abstract and full-text database of general interest and scholarly resources.

PsychArticles [On Campus](#) [Off Campus](#)

Offers full-text, peer-reviewed scholarly and scientific articles in psychology.

WorldCat [On Campus](#) [Off Campus](#)

WorldCat contains more than 43 million items owned by libraries around the world. Materials covered in the catalog include: books, internet resources, films, journals, magazines, manuscripts, maps, musical scores, newspapers, slides, sound recordings, and videotapes. WorldCat does not include individual article titles or stories in journals, magazines, newspapers, or book chapters.

Other databases like **Business Source Premier** are also available to you through your local [public library](#) website.

Internet Resources

Online information can be reached online at the Miller Library by using this link:

http://web.keystone.edu/library/Subj_Pages/Management.html

Relevant Journals—in the Miller Library

If you are searching for a particular journal, you may want to use the [Locate E-Journals](#) on the Miller Library's [main webpage](#) to determine which database offers full-text access to your chosen title, or you may elect to check the title lists of each database. The following are important journals which deal with **Management Resources**. The list provided here is not comprehensive:

ACADEMY OF MANAGEMENT JOURNAL

PAPER: FEB 2001 TO CURRENT

Full-Text in	Proquest 1987-2001
--------------	--------------------

HUMAN RESOURCE DEVELOPMENT QUARTERLY

PAPER: SUMMER 1998 TO CURRENT

Full-Text in	Proquest 1995-2005
--------------	--------------------

HUMAN RESOURCE DEVELOPMENT REVIEW

PAPER: MAR 2001 TO DEC. 2002

Full-Text in	Proquest 2003-
--------------	----------------

HUMAN RESOURCE MANAGEMENT

PAPER: FALL 2002 TO WINTER 2004

Full-Text in	Proquest 1999-2005
--------------	--------------------

INDUSTRIAL & LABOR RELATIONS REVIEW

PAPER: OCT 1947 TO CURRENT

Indexed in	Proquest 1971-
------------	----------------

JOURNAL OF HUMAN RESOURCES

PAPER: FALL 1997 TO CURRENT

Full-Text in	Proquest 1987-1998
Indexed in	Expanded Academic 1984-

JOURNAL OF SMALL BUSINESS MANAGEMENT

PAPER: JAN 1989 Vol.27 #1 TO JAN 2005 Vol.42 #4

Full-Text in	Proquest 1984-
--------------	----------------

MANAGEMENT SCIENCE

Full-Text in	Expanded Academic ASAP from 01/01/2000 to 2 years ago
--------------	---

MANAGEMENT TEAM

Full-Text in	LexisNexis Academic from 01/01/2006 to present
--------------	--

MANAGEMENT TODAY

Full-Text in	Expanded Academic ASAP from 09/01/1988 to 14 days ago
--------------	---

PUBLIC PERSONNEL MANAGEMENT

PAPER: SUMMER 1997 TO CURRENT

Full-Text in	Expanded Academic 1989-
--------------	-------------------------

TRAINING AND DEVELOPMENT (NOW: T & D)

PAPER: MAY 1997 TO CURRENT

NOT FOUND IN ANY DATABASE AT THIS TIME	
--	--